

**START- WORK NOTIFICATION AND  
 AUTHORISATION – BUILDING WORK**
**Section 99  
 Regulation 29**

 To:  *Building Surveyor*  
 *Address*  
  *Suburb/postcode*

 Form **39**
**Building work details:**

Type of work: Permit work  Notifiable work  (*X one applicable.*)

Address:   
  Lot No:

The work:  Permit or Certificate of Likely Compliance Number:

Building Class(es):

**Licensed builder OR Owner builder:**

**Builder:**  Category:

Business name:  Licence No:

Business address:   Phone No:

Fax No:

License No:  Email address:

**Owner builder(s):**  Contact person:

Contact address:   Phone No:

Fax No:

Owner Builder Permit No:  Email address:

**Notice details:**

**The building work detailed above is to start work on:**  *Date*

Applicant (builder or owner builder)  *Name: [print]*  *Signed*  *Date*

Recipient (for phone application)  *Name: [print]*  *Signed*  *Date and time*

**Authorisation to start building work:**

 Your authorisation is issued in accordance with the **Building Act 2016 and Building Regulations 2016.**

*Name: [print]*  *Date*

*Building Surveyor*

*Signed*  *Unique authorisation No*

**Notes:**

- A copy of this Form is to be provided to the Permit Authority within 2 business days of authorisation.
- If authorisation was given orally, a copy of this form is to be provided to the applicant within 7 days.